

In preparation for a September transition to **Stage 2** learning, we would like to communicate the KCS plans and preparations. As a part of ensuring continuity of learning and educational outcomes during the COVID-19 pandemic, these guidelines are intended to support KCS staff, students, parents, caregivers, administrators, and school community members to:

- Be informed about public health measures and feel safe in school.
- Understand their roles and responsibilities in maintaining and promoting public health and school safety.

Health & Safety Measures

- Physical distancing (2M) for staff and for Middle and Secondary School students when interacting outside of their learning groups (cohorts).
- Hand hygiene upon school entry and before/after breaks and eating, using washroom and using gym/playground equipment.
- Visitor access during school hours will be prioritized to those entering to support activities that benefit student learning and well-being.
- The school will keep a log of all visitors to the school for contact tracing purposes.
- After-hours community use of shared facilities will be allowed in alignment with other health and safety measures.
- Cleaning and Disinfecting:
 - General cleaning and disinfecting of school premises will occur at least once in a 24-hour period.
 - Cleaning and disinfecting of frequently touched surfaces will occur at least twice in 24 hours, including at least once during regular school hours.
- Additional hand hygiene stations and regular opportunities for students and staff to practice hand hygiene will be provided.
- Floor markings, signage and education will be used to support physical distancing, hand hygiene and other behaviours that reduce the risk of transmission of COVID-19.
- Any student or staff who has symptoms of COVID-19 OR has travelled outside Canada in the last 14 days OR was identified as a close contact of a confirmed case or outbreak must stay home and self-isolate, including children of essential service workers.
- Daily assessment of children for symptoms by parents/caregivers, and staff self-assessment will be required - students and staff must stay home if symptomatic.

**STAGE 2
IN-CLASS**

COHORT SIZE

- Elementary: 60
- Middle: 60
- Secondary: 120

DENSITY TARGETS

- Not applicable

In-Class Instruction
Full-time instruction for all students for the maximum instructional time possible within cohort limits.

Self-directed learning supplements in-class instruction, if required

- For Elementary School students:
 - Minimize physical contact within learning groups or when outdoors.
 - Physical distancing (2M) will be practiced when interacting outside of their learning groups while indoors.

- Personal Protective Equipment:
 - Non-medical masks or face coverings are required for all staff and all middle and secondary school students when they are in high traffic areas (e.g. hallways, common areas, school buses) and anytime they are outside of their classroom or learning group and physical distance cannot be maintained (e.g. specialist teachers or EAs working in close proximity to students across learning groups).
 - Exceptions will be made for individuals who cannot wear masks for medical reasons.
 - Students and staff will each be provided with two re-useable face masks.

- Student transportation on buses:
 - Consistent and assigned seating arrangements will be implemented; buses will be loaded from back to front and offloaded from front to back
 - Middle and secondary students are required to wear non-medical masks.
 - Barriers (optional) for school bus drivers.

- A KCS Health and Safety committees is in place and meeting regularly, including prior to any transitions between stages.

Parent & Caregiver Responsibilities

Daily screenings start at home. Ask these questions:

- *Does your child have the symptoms of a common cold, influenza, COVID-19, or other infectious respiratory disease?*
- *Has your child been outside Canada in the last 14 days?*
- *Has your child been identified as a close contact of a confirmed case or outbreak?*

If the answer is yes to any of these questions, you must keep your child at home, self-isolate, and seek care from a health-care provider.

- Students are to be dropped off at the front entrance, parents/caregivers may not enter the student check-in area. K-3 and 8-12 pick-up will be at the main entrance, 4-7 will be in the upper parking lot (closed to vehicles).
- Send only the items your child may need for the time they are at school. Ensure personal items are well labelled and contained in a bag or backpack.
- Food & beverages are not to be shared, and no homemade food items can be shared with other students.
- Pick-ups and drop-offs must happen at the scheduled time and place.
- Provide a water bottle for your child to bring to school each day (water fountains have been disabled).
- If your child develops symptoms while at school they will be isolated, a parent/guardian will be contacted and required to pick up the child as soon as possible.

KCS Health & Safety Team: Mel Brandsma, Cheri McNeilly, Paul Sutherland, Mike Sharratt, Julie Neddoly

In accordance with:

[Operational Guidelines for School Districts and Independent Schools](#)

[Provincial COVID-19 Health and Safety Guidelines for K-12 Settings](#)

[WorkSafe BC Protocols for K-12 Education](#)